

GOVT. OF ASSAM
OFFICE OF THE PRINCIPAL :: ASSAM ENGINEERING INSTITUTE
GUWAHATI-03

No. AEI/ Vill_AdoptionScheme/1351

Date: 9/8/18.

From : Sri A.C.Kalita
Principal
Assam Engineering Institute
Guwahati-3

To : All HOD's in Civil/Electrical/Mechanical/Chemical/ETC & Computer Engineering
Departments, All Prof-in-charges Physics/Chemistry/Mathematics/Humanities and
Language, Workshop Supdt., and all the members present in the Meeting, Assam
Engineering Institute, Guwahati -3.


Sub : **Forwarding of Minutes of Meeting held on 8th Aug/2018 regarding 'Village
Adoption by Assam Engineering Institute'.**

Sir/Madam,

With reference to the subject mentioned above, I would like to forward herewith the minutes of the meeting held around 11:30 pm on 8th Aug/2018 regarding 'Village Adoption by Assam Engineering Institute' for your information and necessary action.

Yours faithfully

Encl: - As stated above


Principal
Assam Engineering Institute,
8/ Guwahati-3

o/c

MINUTES OF MEETING

As per office notification no. AEI/Vill_AdoptionScheme/1294 dated 3/8/2018, a meeting is held in the conference room of Assam Engineering Institute around 11:30 pm today (Wednesday) the 8th Aug/2018 to discuss the matter on 'Village Adoption by Assam Engineering Institute' for the purpose of fostering goodwill and social cooperation between the local people and the polytechnic under the Presidentship of Principal, Assam Engineering Institute.

The members present in the meeting:

- (1) Mrs. Manisha Sharma, HOD, Civil Engineering Deptt.
- (2) Mrs. Plabita Borbora, HOD, Computer Engineering Deptt.
- (3) Mrs. Pallavi Chowdhury, HOD, ETC Engineering Deptt.
- (4) Mr. Ashok Das, Sr. Lecturer (Sl.Gd) & HOD i/c, Mechanical Engineering Dept.
- (5) Dr. Kalpana Roy Sinha, Lecturer (Sl. Gd.), Physics Deptt.
- (6) Mr. Umesh Ch. Sharma, Lecturer (Sl.Gd.), Chemical Deptt.
- (7) Mr. Ankush Borgohain, Lecturer (Sl.Gd), Civil Engineering Deptt.
- (8) Mr. Anjan Barman, Lecturer (Sl.Gd), Civil Engineering Deptt.
- (9) Dr. Mitali Chakravarty, Lecturer (Sl.Gd.), Electrical Engineering Deptt.
- (10) Mr. Dilip Kr. Baishya, Lecturer (Sl.Gd), Civil Engineering Deptt.
- (11) Ms. Roshanara Begum, Lecturer (Sl.Gd), Civil Engineering Deptt.
- (12) Mr. Pirbakash Ali, Lecturer (Sl. Gd.), ETC Engineering Deptt.
- (13) Mr. Satish Ch. Talukdar, Lecturer (Sl. Gd.), ETC Engineering Dept.
- (14) Mrs. Swapnali Borah, Lecturer (Sr. Scale), Computer Engineering Deptt.
- (15) Mrs. Alaka Das, Lecturer (Sr. Scale), ETC Engineering Deptt.
- (16) M. Wabaidulla Azad, Workshop Supdt.
- (17) Ms. Pratyasha Priti Das, Part-time Lecturer, Chemical Engineering Deptt.

The following resolutions are adopted in the meeting:

Resolution – 1 :

It is resolved in the meeting that a small committee is constituted for identification/selection of the village that will be adopted by Assam Engineering Institute which is constituted of the following members:

- 1) Mr. Anjan Barman, Lecturer (Sl.Gd), Civil Engineering Deptt.(Member Secretary)
- 2) Mr. Pirbakash Ali, Lecturer (Sl.Gd), ETC Engineering Deptt.....(Member)
- 3) Mr. Dilip Kr. Baishya, Lecturer (Sl.Gd), Civil Engineering Deptt.....(--do--)
- 4) Ms. Roshanara Begum, Lecturer (Sl.Gd), Civil Engineering Deptt..... (--do--)
- 5) Mr. Satish Ch. Talukdar, Lecturer (Sl. Gd.), ETC Engineering Dept.... (--do--)

The members are to give the final selection on **20th Aug/2018**.

Resolution – 2 :

It is also resolved in the meeting that the committee for preparation of Questionnaire for conducting Survey in the selected village is constituted of the following members:

- 1) Mrs. Pallavi Chowdhury, HOD, ETC Engineering Deptt.(Member Secretary)
- 2) Mrs. Manisha Sharma, HOD, Civil Engineering Deptt.(Member)
- 3) Mrs. Plabita Borbora, HOD, Computer Engineering Deptt.(--do--)
- 4) Mr. Ashok Das, Sr. Lecturer (Sl.Gd.) & HOD i/c, Mechanical Engg. Deptt(--do--)
- 5) Dr. Mitali Chakravarty, Lecturer (Sl.Gd.), Electrical Engineering Deptt..(--do--)
- 6) Dr. Mukuta Goswami, Lecturer (Sl.Gd.), Humanities Deptt. (--do--)

Further discussion on the Questionnaire will be done on **20th Aug/2018**.

Principal
&

President of the Meeting