



GOVT. OF ASSAM  
OFFICE OF THE PRINCIPAL::ASSAM ENGINEERING INSTITUTE  
CHANDMARI, GUWAHATI: ASSAM: PIN-781003  
EMAIL-principal.aei@gmail.com

No. AEI/PURCHASE/2022/

Date:

**TENDER NOTICE**

Sealed quotations affixing non-refundable court fee stamp of Rs 8.25 only are invited by the undersigned for purchase of Stationery Items for Hostel in respect of Assam Engineering Institute, Guwahati 03. The interested Authorized dealers/ Agents may collect tender paper from the office of the undersigned w.e.f. 20/07/2023. The last date of submission of quotation is fixed on 03/08/2023 up to 2 PM and will be opened at 3 P.M. on the same day in the office Chamber of the undersigned in presence of the Tenderers or their authorized representatives, if any. The terms & conditions of this notice are as follows.

**TERMS & CONDITIONS**

1. For quoting the items one must have an established firm. The undersigned may verify the establishment before placing the order.
2. The materials covered under this invitation are to be delivered at consignee's address within 7 days from the date of placing the order.
3. Tenderers submitting tenders shall quote their lowest possible prices (including delivery & installation at site). Taxes if any are to be shown separately in the quotation.
4. All the Tenders shall be either type written or written neatly in indelible ink. Detail specification for each item quoted must be furnished.
5. All prices and other information like discount etc. bearing on the price shall be written both in figures and words, without any overwriting.
6. Guarantee/warranty period if any should be mentioned.
7. Payment will be made on presentation of bill in triplicate after full delivery with full satisfaction. No advance payment shall be made.
8. The undersigned however reserves the right to accept or reject any or all tenders without assigning any reason thereof.
9. The items and the number of items mentioned in the list of items are tentative. Depending upon the fund. The purchaser may or may not purchase an item and vary the quantity.

The Detailed item list is annexed herewith.

Memo No. AEI/ PURCHASE/2022/ 2794

Copy to:

1. Notice Board/ Website
2. Office Copy.

Sd/-

Principal  
Assam Engineering Institute  
Guwahati-3

dt. 19/7/2023

Principal  
Assam Engineering Institute  
Guwahati-3




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List of Equipment:

Sl. No.	Name of the item	Reqd. Qty.
1	Wiper Floor Cleaner	100 Nos
2	PVC Broom	100 Nos
3	Bucket without lid, 10 Ltr	100 Nos
4	Mug	100 Nos
5	Wasty Paper Bin (Without lid)	100 Nos
6	Waste Bin (Big Size) Open top Garbage Bin, 120/140 Ltr	20 nos
7	Harpic . 500 gm	100 Nos
8	Toilet Brush	100 Nos
9	Bamboo Jharu with Bamboo Handle	100 Nos
10	Lock & Keys	10+10 nos
11	Plastic Tray	50 Nos

  
Principal  
Assam Engineering Institute  
Guwahati-03