



GOVT. OF ASSAM
OFFICE OF THE PRINCIPAL::ASSAM ENGINEERING INSTITUTE
CHANDMARI, GUWAHATI: ASSAM: PIN-781003
EMAIL-principal.aei@gmail.com

No. AEI/PURCHASE/2024/

Date: _____

TENDER NOTICE

Sealed quotations affixing non-refundable court fee stamp of Rs 8.25 only are invited by the undersigned for printing & supply of **Attendance Cum Assessment Records of Student** at Assam Engineering Institute, Guwahati 03. The interested parties may collect tender papers from the office of the undersigned w.e.f. **27/01/2025**. The last date of submission of quotation is fixed on **10/02/2025** up to **2 PM** and will be opened at **3 P.M.** on the same day in the office of the undersigned in presence of the Tenderers or their authorized representatives, if any.

List of items:

Sl. No.	Specification	Size	Page per Set	Quantity
1.	1 TOP & 1 BACK COLOUR (Pink) CHART PAPER , 125 GSM STUDENT ATTENDANCE CUM ASSESSMENT RECORD (THEORY)	FS	2 Page	100 Copies
		FS	12 Page	
2.	1 TOP & 1 BACK COLOUR (Yellow) CHART PAPER , 125 GSM STUDENT ATTENDANCE CUM ASSESSMENT RECORD (PRACTICAL)	FS	2 Page	100 Copies
		FS	12 Page	

The terms & conditions of this notice are as follows:

TERMS & CONDITIONS

1. For quoting the items one must have an established firm. The undersigned may verify the establishment before placing the order.
2. The materials covered under this invitation are to be delivered at consignee's address within 7 days from the date of placing the order.
3. If any party participates in this quotation tender then it shall be deemed that the party has prior to participation personally seen, understood and physically verified both the sample formats for STUDENT ATTENDANCE CUM ASSESSMENT RECORD (PRACTICAL & THEORY) as the same are made available at the office of the undersigned.
4. Tenderers submitting tenders shall quote their lowest possible prices (including delivery & installation at site). Taxes if any are to be shown separately in the quotation.
5. All the Tenders shall be either type written or written neatly in indelible ink. Detail specification for each item quoted must be furnished.
6. All prices and other information like discount etc. bearing on the price shall be written both in figures and words, without any overwriting.
7. Payment will be made on presentation of bill in triplicate after full delivery with full satisfaction. No advance payment shall be made.
8. The undersigned however reserves the right to accept or reject any or all tenders without assigning any reason thereof.
9. The items and the number of items mentioned in the list of items are tentative. Depending upon the fund. The purchaser may or may not purchase an item and vary the quantity.

Note: Sample copies of STUDENT ATTENDANCE CUM ASSESSMENT RECORD (PRACTICAL & THEORY) available at the office of the undersigned

Sd/-

Principal
Assam Engineering Institute
Guwahati-3

Date: 27-01-25

Memo No. AEI/ PURCHASE/2024/ 315

Copy to:

1. Notice Board / Website
2. Office Copy.

Principal
Assam Engineering Institute
Guwahati-03