



GOVT. OF ASSAM
OFFICE OF THE PRINCIPAL::ASSAM ENGINEERING INSTITUTE
CHANDMARI, GUWAHATI: ASSAM: PIN-781003
EMAIL-principal.aei@gmail.com

No. AEI/PURCHASE/2024/

Date: _____

TENDER NOTICE

Sealed quotations affixing non-refundable court fee stamp of Rs 8.25 only are invited by the undersigned for printing & supply of **Money Receipt for Hostel** at Assam Engineering Institute, Guwahati 03. The interested parties may collect tender papers from the office of the undersigned w.e.f. **27/01/2025**. The last date of submission of quotation is fixed on **10/02/2025** up to **2 PM** and will be opened at **3 P.M.** on the same day in the office of the undersigned in presence of the Tenderers or their authorized representatives, if any.

Sl. No.	Item Name & Specification	Total Page	Quantity
1.	Money Receipt , Envelop size (2-Page against Per Receipt No.)	100	20 nos

The terms & conditions of this notice are as follows:

TERMS & CONDITIONS

1. For quoting the items one must have an established firm. The undersigned may verify the establishment before placing the order.
2. The materials covered under this invitation are to be delivered at consignee's address within 7 days from the date of placing the order.
3. If any party participates in this quotation tender then it shall be deemed that the party has prior to participation personally seen, understood and physically verified the sample formats for Money Receipt as the same are made available at the office of the undersigned.
4. Tenderers submitting tenders shall quote their lowest possible prices (including delivery & installation at site). Taxes if any are to be shown separately in the quotation.
5. All the Tenders shall be either type written or written neatly in indelible ink. Detail specification for each item quoted must be furnished.
6. All prices and other information like discount etc. bearing on the price shall be written both in figures and words, without any overwriting.
7. Payment will be made on presentation of bill in triplicate after full delivery with full satisfaction. No advance payment shall be made.

Note: (Sample copies of Money Receipt for Hostel) available at the office of the undersigned.

Sd/-

Principal

Assam Engineering Institute


Guwahati-3

Date: 27-01-25

Memo No. AEI/ PURCHASE/2024/ 314

Copy to:

1. Notice Board / Website
2. Office Copy.


Principal

Assam Engineering Institute

Guwahati-3