

GRIEVANCE REDRESSAL CELL

Assam Engineering Institute

Chandmari, Guwahati-3

MINUTES OF THE MEETING

Date : 11th October, 2022

Venue : Conference Room, A.E.I.

Time : 1:00 pm to 2:00pm

A committee meeting was held on 11th October, 2022 at 1:00 pm in the Conference Room, A.E.I.

- i. Opening remarks: The meeting was called at 1:00 pm by Dipanjali Gogoi who welcomed all attendees and expressed gratitude for their presence.
- ii. Introduction of GRC: Dr. Moushumi Lahon provided an overview of the new formed GRC in accordance with the directions of AICTE. She mentioned the objectives of the GRC.
- iii. Decision has been taken ^{for} an online training for all members to ~~be~~ facilitate the resolutions of grievances.



(Dipanjali Gogoi)

Chairperson, Grievance Redressal Cell

H.O.D, Chemical Engineering Department

Assam Engineering Institute

Copy to:

1. The Principal, Assam Engineering Institute, Chandmari, Ghy-3.
2. All Members.

