



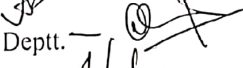
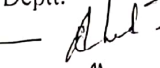
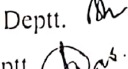


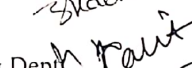
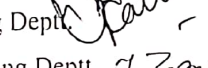
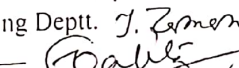
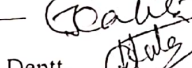


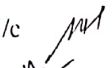

## MINUTES OF THE ACADEMIC COUNCIL MEETING

DATE: 11<sup>th</sup> December 2024

VENUE: Conference Hall, Assam Engineering Institute, Guwahati-3.

An Academic council meeting was held on 11<sup>th</sup> December 2024 at 12:00 Noon under the chairmanship of Dr. Hitesh Tahbaldar, Principal, Assam Engineering Institute, Guwahati.

The members of the Committee present at the meeting:

1. Dr Hitesh Tahbaldar, Principal, AEI
2. Mrs. Pallavi Choudhury, HOD, ETC Engineering Deptt. 
3. Mr. Anjan Barman, HOD i/c, Civil Engineering Deptt.. 
4. Dr.Mitali Chakravorty, HOD i/c, Electrical Engineering Deptt. 
5. Dr.Parbin Ahmed, Prof i/c Mathematics Department. 
6. Mrs. Fuleswari Brahma, Scientific Assistant, Chemistry Deptt. 
7. Ms. Ajanta Das, Senior Instructor, Civil Engineering Deptt. 
8. Mrs. Plabita Borbora, HOD, Computer Engineering Deptt. 
9. Dr. Tapan Kachari, Lecturer(SG),Physics Deptt. 
10. Mr. Utpal Kalita, Lecturer(SS), Mechanical Engineering Deptt. 
11. Mrs. Yasmin Zaman, Lecturer(SG), Electrical Engineering Deptt. 
12. Mr. Ganesh Kalita, Workshop Superintendent 
13. Mrs. Dipika Haloi, Lecturer(SS), Electrical Engineering Deptt. 
14. Ms. Jyotismita Das, Lecturer, Chemistry Engineering Deptt. 
15. Mr. Golap Mazumdar, Head Assistant i/c 
16. Mr. Mandeep Barman, Junior Assistant 

After detailed discussions, following resolutions were taken in the meeting:

1. The Committee members agreed that the remuneration amount for Instructors engaged in Lab preparation and installation and class before NBA visit on day to day basis may be paid from IRG account.
2. The Committee members emphasised that the faculty of English is urgently required. The Committee members suggested that retired faculties may be engaged.
3. The Committee members proposed to send suggestion to SCTE- to make groups for Chemistry and Physics department in 1<sup>st</sup> Semester and 2<sup>nd</sup> Semester like ASTU pattern.
4. The Committee members agreed that Environmental Science classes are to be taken by Chemistry Department.

5. The Committee members agreed that Online Classes will no longer be taken. In case if any faculty has to take online class, he/she has to take prior permission from Principal.

6. The Committee members stated that FEEE (Fundamentals of Electrical & Electronics Engineering) subject should be taken by Electrical and Electronics Department.

7. The Committee members suggested that the following classes are to be taken for 2<sup>nd</sup> Semester:

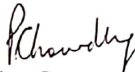
- a. Mathematics-II –Mathematics Department.
- b. Applied Physics-II – Physics Department.
- c. Intro to IT system – Computer Department.
- d. FEEE- Electrical Department
- e. Applied Physics Lab-II – Physics Department.
- f. Engineering Mechanics – Mechanical Engg. Deptt.
- g. IT system Lab – Computer Deptt.
- h. FEEE Lab – Electrical and Electronics Department.
- i. EM Lab - Mechanical Engg. Deptt.
- j. Environmental Science – Chemistry Deptt.

8. All HODs are requested to request for reengagement in case of huge amount of load.

9. The Committee members suggested forming a Committee for preparing the proposal to make modified CO's for Physics, Chemistry and Workshop to comply with NBA portal with the following faculties:

1. Mrs. Plabila Borbora
2. Dr. Mitali Chakravorty
3. Mr. Anjan Barman
4. Dr. Tapan Kachari
5. Mr. Utpal Kalita
6. Mr. Ganesh Kalita
7. Ms. Jyotishmita Das

The committee members should look if the Hours and topics do not match in the syllabus and suggest review to SCTE

  
Member Secretary  
Academic Council  
Engineering Institute, Guwahati

  
Principal  
Assam Engineering Institute, Assam  
Guwahati

Memo no. AEI/ACC/2024/ 4451

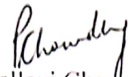
Date: 31-12-24

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
- i) The Director of Technical Education, Assam for kind information.
- ii) All members of Academic Council, AEI
- iii) Office copy.




Dr Hitesh Tabbildar  
Principal



Mrs. Pallavi Choudhury  
Member Secretary




Mrs. Fuleswari Brahma  
Member



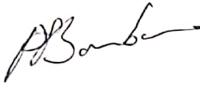
Mr. Anjan Barman  
Member



Dr. Mitali Chakravorty  
Member




Dr Parbin Ahmed.  
Member.



Mrs. Plabita Borbora  
Member



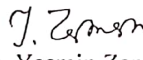
Ms. Ajanta Das  
Member



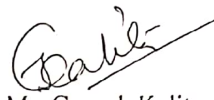
Dr. Tapan Kachari  
Member



Mr. Utpal Kalita  
Member




Mrs. Yasmin Zaman  
Member



Mr. Ganesh Kalita  
Member



Mrs. Dipika Haloi  
Member



Ms. Jyotismita Das  
Member



Mr. Golap Mazumdar  
Head Assistant I/c



Mr. Mandeep Barman  
Junior Assistant