

## MINUTES OF THE ACC MEETING

DATE : 22/04/2025

VENUE: Conference Hall, Assam Engineering Institute, Guwahati-3.

An ACC meeting was held on 22/04/2025 at 2:00pm, under the chairmanship of Dr. Hitesh Tahbaldar, Principal, Assam Engineering Institute, Guwahati

### Agenda of the meeting:

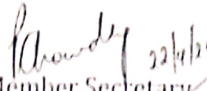
1. Discussion regarding the closure of extension of approval.


### Members Present:

1. Dr. Hitesh Tahbaldar, Principal *[Signature]*
2. Mrs. Pallavi Chowdhury, HOD ETC *[Signature]* 22/4/25
3. Mrs. Plabita Borbora, HOD, Computer Engineering *[Signature]*
4. Mr. Anjan Barman, HODi/c, Civil Engineering *[Signature]*
5. Mrs. Dipanjali Gogoi, HOD, Chemical Engineering *[Signature]*
6. Dr. Mitali Chakravorty, HOD i/c Electrical Engineering
7. Mrs. Mala Das, HOD, Mechanical Engineering *[Signature]*
8. Mr. Pradip Kalita, Lecturer(SG), Civil Engineering *[Signature]*
9. Mrs. Yasmin Zaman, Lecturer(SG), Electrical Engineering *[Signature]*
10. Dr. Maushumi Lahon, Lecturer & Programmer cum System Analyst, Computer Engineering *[Signature]*
11. Mr. Utpal Kalita, Lecturer(SS), Mechanical Engineering Deptt. *[Signature]*
12. Mrs. Dipika Haloi, Lecturer(SS), Electrical Engineering Deptt.
13. Mr. Ganesh Kalita, Workshop Superintendent *[Signature]*
14. Ms. Ajanta Das, Sr. Instructor, Civil Engineering Department *[Signature]*
15. Mrs. Fuleswari Brahma, Scientific Assistant *[Signature]*
16. Dr. Tapan Kachari, Profi/c Physics *[Signature]*
17. Mr. Jintumoni Pathak, Lecturer, Physics *[Signature]*
18. Ms. Jyotismita Das, Profi/c Chemistry *[Signature]*
19. Mr. Nobin Daimary, Prof i/c Mathematics
20. Ms. Suman Chauhan, Junior Assistant *[Signature]*

### The following issues were discussed:

- 1) The Principal AEI informed that, a letter was sent to the Director, DTE regarding the closure of the course of diploma in Automobile Engineering & Mechatronics at AEI vide letter no. AEI/AICTE/2024/1319 dated 20/05/2024
- 2) The Principal AEI informed that a reply was received from the DTE to form a committee and take resolutions on the closure of the courses.
- 3) The Academic Council of Assam Engineering Institute, decided that the course Diploma in Automobile Engineering & Mechatronics should not be extended as no students are enrolled in these course and the courses are non- functional since 2004 and decided to send the resolution to the Director, DTE as per the format of NOC regarding closure as per Note of the Format-3 of Approval Process Handbook 2024-27 of AICTE.

  
Member Secretary  
ACC Committee  
Assam Engineering Institute, Guwahati

  
Principal  
Assam Engineering Institute,  
Guwahati

Memo no. AEI/ACC/2025/

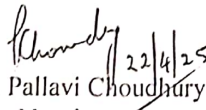
dated:


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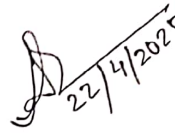
- i) The Director of Technical Education, Assam for kind information.
- ii) All members of ACC, AEI
- iii) Accounts Section, Assam Engineering Institute, Guwahati

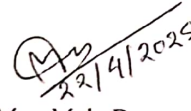
  
Dr. Hitesh Tahbaldar  
Principal, AEI

Dr. Mitali Chakravorty  
Member Secretary

  
Mrs. Pallavi Choudhury  
Member

  
Mrs. Plabita Borbora  
Member

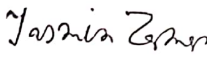
  
Mr. Anjan Barman  
Member


  
Mrs. Mala Das  
Member

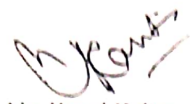
  
Mr. Pradip Kalita  
Member

  
Mrs. Dipanjali Gogoi  
Member


  
Dr. Tapan Kachari  
Member

  
Mrs. Yasmin Zaman  
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Dr. Maushumi Lahon  
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Mr. Utpal Kalita  
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Mr. Ganesh Kalita  
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Mrs. Fuleshwari Brahma  
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Mr. Jintumoni Pathak  
Member

  
Ms. Jyotismita Das  
Member

  
Mr. Nobin Daimary  
Member

  
Ms. Suman Chauhan  
Junior Assistant