

## GRIEVANCE REDRESSAL CELL

Assam Engineering Institute

Chandmari, Guwahati-03

### MINUTES OF THE MEETING

Date: 19<sup>th</sup> May, 2025

Venue : Chemical Engineering Department, AEI

Time : 1:00 pm to 2:00pm

A committee meeting was held on the above mentioned date and time. The resolutions taken are as follows-

- It is found that small issues were resolved by the HOD's and at the mentoring level of the respective departments. Cyber related unethical practices by the students were discussed as well as ways to tackle it.
- If anyone is found to indulge in such cases then the GRC shall report to the Cyber Crime Branch and if found guilty GRC shall report to the higher authorities.
- No formal grievance was logged.

*Dipanjali Gogoi*

(Dipanjali Gogoi)

Chairperson, Grievance Redressal Cell

H.O.D, Chemical Engineering Department

Assam Engineering Institute.

#### Members present-

1. Dipanjali Gogoi \_\_\_\_\_ *DG*
2. Mr. Dilip Kr. Baishya \_\_\_\_\_ *DB*
3. Dr. Maushumi Lahon \_\_\_\_\_ *ML*
4. Mr. Pradip Kalita \_\_\_\_\_ *PK*
5. Mr. Utpal Kalita \_\_\_\_\_ *UK*
6. Mr. Souradip Choudhury. \_\_\_\_\_ *SC*

#### Copy to:

1. The Principal, Assam Engineering Institute, Chandmari-03
2. All members.