



GOVT. OF ASSAM
OFFICE OF THE PRINCIPAL::ASSAM ENGINEERING INSTITUTE
CHANDMARI, GUWAHATI: ASSAM: PIN-781003
EMAIL-principal.aei@gmail.com

No. AEI/CATERING/2026/

Date:

TENDER NOTICE

Sealed quotations affixing non-refundable court fee stamp of Rs 8.25 only are invited by the undersigned for operating and running **the Catering service at four Hostels of Assam Engineering Institute, Guwahati**. The interested parties may collect tender papers from the office of the undersigned w.e.f. **05/01/2026**. The last date of submission of quotation is fixed on **19/01/2026** up to **2 PM** and will be opened at **3 P.M.** on the same day in the office Chamber of the undersigned in presence of the Tenderers or their authorized representatives, if any. The validity of the period of operation of **the Catering service at the Hostels of Assam Engineering Institute** shall be initially for a period of 1(One) year extendable to the extent of 3 (Three) years subject to satisfactory recommendation from the Hostel Management Committee of AEI.

Details:

No of Hostels: 4,

No of Kitchens/Dining room: 4

Total Number of Boarders: 271 (may go upto 280)

One room for catering workers will be provided except Girls' Hostel (will be accommodated elsewhere).


Criteria for selection (Food Item rates)

The party quoting the lowest price **per head per month** for the boarders, agreeing to provide **the enclosed food items** in the hostels. The rate needs to minimum for the boarders and **should not exceed Rs.2800/- per head per month** (including all taxes).

The terms & conditions of this notice are as follows.

TERMS & CONDITIONS

1. For quoting the items one must have an established firm. The undersigned may verify the establishment before placing the order.
2. The **Catering service** shall be kept functioning in every hostel from 7.00 AM to 10.00 PM every day, until and unless a hostel closed via an official order from the Institute authority.
3. Tenderers submitting tenders shall quote their lowest possible price **per head per month for each boarder** inclusive of all taxes.
4. All the Tenders shall be either type written or written neatly in indelible ink.
5. All food items should be fresh and prepared / served in proper hygienic condition. The operator shall be solely responsible for any kind of food poisoning, taste issues, etc.
6. A proper agreement shall be executed between the selected operator and the undersigned with further details of other terms and conditions.
7. The undersigned reserves the right to accept or reject any or all tenders without assigning any reason thereof.
8. The catering Service can be cancelled at anytime if any complaints are received and subject to decision of Hostel Management Committee, EI.
9. The following documents are required to be submitted at the time of submission of quotation.
 - a. Food safety Certificate
 - b. Labour license.
 - c. Trade license.
 - d. Turn over certificate of past 3 years.
 - e. IT return of last 3 years.
 - f. Minimum 3 years experience in catering services in Hostels/Canteen or similar facilities.
 - g. Additionally the Catering party will have to provide Fire Extinguishers for the kitchens of the hostels of AEI.


Principal

Assam Engineering Institute
Guwahati-3



Memo No. AEI/ CATERING/2026/ 18-19

Date: 05-01-26

Copy to:

1. Notice Board / Website.
2. Chairman, Hostel Management Committee, AEI.
3. Office Copy.




Principal
Assam Engineering Institute
Guwahati-3

Menu for Hostels of AEI 2026:

| <u>Days</u> | <u>Breakfast</u> | <u>Lunch</u> | <u>Evening</u> | <u>Dinner</u> |
|------------------|---|--|----------------------|---|
| <u>Monday</u> | <u>Puri Sabji</u> | <u>Rice, Mix Veg, Dali, Salad/ Lemon/ Achaar, One Boiled Egg</u> | <u>Tea + Biscuit</u> | <u>Rice, Fish Curry(70g per head), Dal, Sabji</u> |
| <u>Tuesday</u> | <u>Fried Rice + One Boiled Egg</u> | <u>Rice, Mix Veg, Dali, Salad/ Lemon/ Achaar</u> | <u>Tea + Biscuit</u> | <u>Rice, Chicken Curry(100g per head), Dal, Salad</u> |
| <u>Wednesday</u> | <u>Puri Sabji + One Banana</u> | <u>Rice, Mix Veg, Dali, Salad/ Lemon/ Achaar</u> | <u>Tea + Biscuit</u> | <u>Rice, Egg Curry(1 whole egg), Dal, Sabji</u> |
| <u>Thursday</u> | <u>Rice and Alu Pitika + One Boiled Egg</u> | <u>Rice, Mix Veg, Dali, Papad, Salad/ Lemon/ Achaar</u> | <u>Tea + Biscuit</u> | <u>Paneer curry(3pc, medium size), Rice, dal, sabji</u> |
| <u>Friday</u> | <u>Puri sabji</u> | <u>Rice, Mix Veg, Dali, Salad/ Lemon/ Achaar, One Boiled Egg</u> | <u>Tea + Biscuit</u> | <u>Rice, Fish Curry(70g per head), Dal, Sabji</u> |
| <u>Saturday</u> | <u>Chowmin/Noodles</u> | <u>Rice, Mix Veg, Dali, Papad, Salad/ Lemon/ Achaar</u> | <u>Tea + Biscuit</u> | <u>Rice, Egg Curry(1 whole egg), Dal, Sabji</u> |
| <u>Sunday</u> | <u>Bread Butter/Jam + One Boiled Egg</u> | <u>Rice, Mix Veg, Dali, Salad/ Lemon/ Achaar</u> | <u>Tea + Biscuit</u> | <u>Rice, Chicken Curry (100g per head), Dal, Salad</u> |

Notes:

1. Quality of Rice should be branded and upto standards.
2. Atta/Maida used should be branded and upto standards.
3. Oils used should be branded and upto standards. (Anupam/Dhara/Nivaj).
4. Vegetables should be fresh.
5. Fish, chicken and paneer should be freshly procured.


 Principal
 Assam Engineering Institute
 Guwahati