

MINUTES OF THE ACADEMIC COUNCIL COMMITTEE MEETING

DATE : 16/03/2026

VENUE: Principal Chamber, Assam Engineering Institute, Guwahati-3.

An Academic Council Committee meeting was held on 16/03/2026 at 1:00pm, under the chairmanship of Dr. Hitesh Tahbildar, Principal, Assam Engineering Institute, Guwahati

Agenda of the meeting:

1. Result Analysis of 1st and 2nd semester students

Members Present:

1. Dr. Hitesh Tahbildar, Principal
2. Mrs. Pallavi Chowdhury, HOD ETC
3. Mrs. Plabita Borbora, HOD, Computer Engineering
4. Mr. Anjan Barman, HOD i/c, Civil Engineering
5. Mrs. Dipanjali Gogoi, HOD, Chemical Engineering
6. Dr. Mitali Chakravorty, HOD i/c Electrical Engineering
7. Mrs. Mala Das, HOD, Mechanical Engineering
8. Mr. Pradip Kalita, Lecturer(SG), Civil Engineering
9. Dr. Maushumi Lahon, Lecturer & Programmer cum System Analyst, Computer Engineering
10. Dr. Sayeedul Islam, Lecturer(SG), Mechanical Engineering Deptt.
11. Mr. Utpal Kalita, Lecturer(SS), Mechanical Engineering Deptt.
12. Mrs. Dipika Haloi, Lecturer(SS), Electrical Engineering Deptt.
13. Mr. Dhrubajyoti Bhattacharya, Workshop Superintendent
14. Ms. Ajanta Das, Sr. Instructor, Civil Engineering Department
15. Mrs. Fuleswari Brahma, Scientific Assistant
16. Dr. Tapan Kachari, Prof i/c Physics
17. Mr. Jintumoni Pathak, Lecturer, Physics
18. Ms. Jyotismita Das, Prof i/c Chemistry
19. Mr. Nobin Daimary, Prof i/c Mathematics
20. Ms. Suman Chauhan, Junior Assistant

The following issues were discussed:

1. The Lecturer Chemistry, Physics, Maths Deptt., informed the Principal and the Committee members that following percent of students have failed in the respective subjects in the 1st semester examinations:
 - a. Chemistry- 48%
 - b. Physics- 40%
 - c. Maths-45%
2. The Committee members gave the probable reasons for the poor performance of the students:
 - a. Previously, in the 1st and 2nd semester the pass percentage was 30% which was later raised to 40% under NEP 2020.

- b. Earlier PAT examination was conducted for screening of students based on Science and Maths, but now it is open to all based on Class10 percentage and the students are less motivated to perform in Maths and Science subjects.
 - c. The Prof i/c, Chemistry Deptt., suggested that, syllabus of two semesters are to be taught in one semester which becomes lengthy and it becomes tough for the students to cover it all.
 - d. As the 1st semester admission process continued till October, the late admitted students found it difficult to cope up with the subjects contributing to their poor performance in the examination.
 - e. It is noted by some faculties that some of the students keep on using mobile phones by hiding during the class which is a distraction and shifts their focus from studies.
3. The Principal AEI and the committee members suggested the solution for the above:
- a. All the departments to take extra care of the students having weak foundation, especially Maths as maximum back is in Maths.
 - b. The Maths faculty to give 5 questions daily to students and ask them to submit it the next day to increase their performance and punctuality in the subject.
 - c. It is noted that more than 50% of the students have less than 70% of attendance, so the faculties are asked to motivate the students to attend the classes regularly.
 - d. The Principal asked the faculty to prepare the list of weak students and start taking remedial class from 3-5 pm as early as possible and also asked them to maintain a register with signature of students who are taking the classes.
 - e. The HOD, ETC Engg. Dept., suggested that grace marking system can be introduced, in case a student failing by 1 or 2 marks can be graced passed by 1 or 2 marks.
 - f. The Principal AEI, asked the faculties to change their teaching methodology to application based orientation and to use one to one teaching method and give attention to each student in the classroom.
 - g. The committee member suggested that new faculties should be trained on how to prepare a question paper and evaluate an answer sheet. The members suggested guidelines should be prepared by the SCTE on evaluation of answer sheet just like the SEBA/CBSE and to be circulated among the newly recruited faculty members. For instance in a maths answer if the final answer is wrong then 75% marks can be awarded as step marking rather than putting 0.
 - h. The committee members suggested that mobile should not be allowed inside the classroom and decided to circulate a notice that if any student is found using phone during ongoing class then a monetary fine of Rs500/- will be imposed (one time), parents will be called(two times), suspended for one month(three times).
 - i. Under NEP 2020, a grade 'P' (Pass) is required with a common threshold being at least 35% in written/ practical and 40% in aggregate. So the pass percent for

200
 200

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200

200

200

the 1st and 2nd semester students can be brought down to 35%. And it was also suggested that immediate review of result of Physics, Chemistry and Maths should be done in all the institutes else **no institute will be eligible for applying for NBA Accreditation/ continue existing accreditation.**


Member Secretary
ACC Committee
Assam Engineering Institute, Guwahati


Principal
Assam Engineering Institute,
Guwahati

Memo no. AEI/ACC/2026/
Copy to


dated:

- i) The Director of Technical Education, Assam for kind information.
- ii) All members of ACC, AEI
- iii) Accounts Section, Assam Engineering Institute, Guwahati


Dr Hitesh Tahbaldar
Principal, AEI

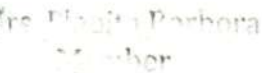
Dr. Mitali Chakravorty
Member


Mrs. Pallavi Choudhury
Member Secretary


Mrs. Plabita Borbora
Member


Mr. Anjan Barman
Member


Mrs. Mala Das
Member


Mrs. Plabita Borbora
Member


Mr. Pradip Kalita
Member


Mrs. Dipanjali Gogoi
Member


Dipika Haloi
Member



Dr. Tapan Kachari
Member



Mrs. Fuleshwari Brahma
Member



Dr. Maushumi Lahon
Member



Mr. Utpal Kalita
Member



Mr. Dhrubajyoti Bhattacharya
Member



Ms. Ajanta Das
Member



Dr. Sayeedul Islam
Exam Supdt.



Mr. Jintumoni Pathak
Member



Ms. Jyotismita Das
Member



Mr. Nobin Daimary
Member



Ms. Suman Chauhan
Junior Assistant