

# ASSAM ENGINEERING INSTITUTE





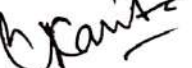

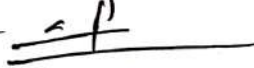


অসম অভিযান্ত্ৰিক প্ৰতিষ্ঠান

Hostel Management Committee Meeting

Date: 25/06/2025 Time: 1.00 PM

Venue: Conference Hall, AEI

A meeting of Hostel Management Committee was held in Principal's Office of Assam Engineering Institute at 1.00 PM 25/06/2025 to discuss regarding a various matters relating to hostels of AEI. In the meeting the following members were present:


1. Dr. Hitesh Tahbildar, Principal, AEI 
2. Mr. Dilip Baishya, Chairman cum Hostel Supdt. of Hostel no-4 
3. Dr. Sayeedul Islam: Hostel Supdt., Hostel No-1 
4. Mr. Pradip Kalita, Hostel Supdt. of Girls' Hostel 
5. Mr. Utpal Kalita: Hostel Supdt. of Hostel No-2. 
6. Mr. Hemanta Kr. Nath: Asstt. Hostel Supdt. of Hostel no-2 
7. Mr. Nilutpal Sarma, Asstt. Hostel Supdt. of Hostel No-1 
8. Smti Smriti Rekha Konwar, Asstt. Hostel Supdt. of Girls' Hostel 
9. Mr. Mandeep Barman. Member 
10. Dorian Kashyap, Hostel Monitor, Hostel No-2
11. Manjit Kalita, Asstt. Hostel Monitor, Hostel No-2


In the meeting the following resolutions were taken:


1. The committee decided to discontinue the JICA water connection as the water bill is very high and overpriced. Water connection will be given by TATA from the boring that is being done in TATA training campus.
2. The committee decided to place the following standard rules relating to reduction of mess dues in case of absence of boarder from hostels, subjected to approval of Hostel Management Committee:
  - a. If a boarder is absent from hostel for atleast 10 days, he/she can apply for reduction of Rs. 500/- from his/her mess dues.
  - b. If a boarder is absent from hostel for atleast 15 days, he/she can apply for reduction of Rs. 1000/- from his/her mess dues.





3. The committee decided that to accommodate all the new Boy boarders in one Boys Hostel, and all girl boarders in one Girls Hostel, the following adjustments will be done:
  - a. All new boy boarders will be accommodated in Hostel No-2.
  - b. All the SC/ST students of Hostel No-2 will be shifted to Hostel No-4, and rest of the boarders will be shifted to Hostel No-1.
  - c. Any remaining Non-SC/ST students will be adjusted in Hostel No-4.
  - d. All the Girl boarders from new Girls' Hostel will be shifted to old Girls' Hostel.
4. The committee decided to waiver the mess dues of the following two students for One month, as they were absent from hostel for more than a month:
  - a. Kushal Pegu –Hostel No-4
  - b. Monirul Islam-Hostel No-4
5. The committee decided to purchase the following items from the accumulated Fine amount from Mess dues:
  - a. One 2000 ltr water tank for Hostel No-4
  - b. Total four Nos. of dining desk bench (6 seater) are to be built/purchased for Hostel No.1 and Hostel No.2, two pairs each.
6. The committee decided that an aquaguard is to be purchased for Girls' Hostel from Hostel Establishment fund.
7. The committee decided that all exhaust fans of all hostel are to be made functional and all necessary repairs are to be done.
8. The committee decided that all newly admitted boarders will have to deposit 2(two) months of mess dues as reserve and this amount will be adjusted in the last 2 months at the end of their course.


  
Dr. Hitesh Tahbilda  
Principal,  
Assam Engineering Institute

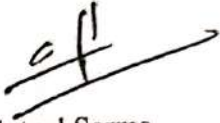
  
Mr. Dilip Kr. Baishya  
Chairman, Hostel Management Committee,  
Assam Engineering Institute

  
Dr. Sayeedul Islam  
Hostel Supdt., Hostel No-1

  
Mr. Pradip Kalita  
Hostel Supdt., Girls' Hostel AEI.

  
Mr. Utpal Kalita  
Hostel Supdt. of Hostel No-2

  
Mr. Hemanta Kr. Nath  
Asstt. Hostel Supdt. of Hostel No-2



Mr. Nilutpal Sarma  
Asstt. Hostel Supdt. of Hostel No-1



Smti Smriti Rekha Konwar  
Asstt. Hostel Supdt. of Girls' Hostel



Mr. Mandeep Barman  
Member

Dorian Kashyap,  
Hostel Monitor, Hostel No-2

Manjit Kalita,

Asstt. Hostel Monitor, Hostel No-2