

ASSAM ENGINEERING INSTITUTE

অসম অভিযান্ত্রিক প্রতিষ্ঠান

Minutes of the Meeting

9th Governing Body Meeting

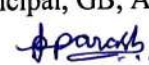
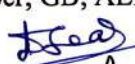
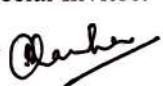
Date: 17/08/2026

Venue: Conference Hall

The 9th Governing Body meeting of Assam Engineering Institute was held at 3.00 PM on 17/08/2026 at Conference Hall, AEI under the Presidentship of Mr. Shyamanta Bezbaruah, President, Governing Body, AEI.

In the meeting the following members were present:

Members present at the meeting:

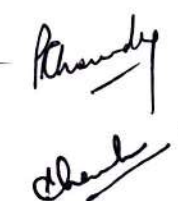
1. Mr. Shyamanta Bezbaruah, President, GB, AEI 
2. Dr. Hitesh Tahbildar, Secretary and Principal, GB, AEI. 
3. Mr. Pallavi Parasar, Member, GB, AEI. 
4. Mr. Umesh Tripathi, Member, GB, AEI. 
5. Mr. Raj Kumar Jain, Member, GB, AEI. 
6. Mr. Anjan Barman, HODi/c Civil Engg Member, GB, AEI. 
7. Mr. Utpal Kalita, Lecturer(SS), Mechanical Engg, Member, GB, AEI. 
8. Mr. Dhiman Seal, Librarian, AEI, Member, GB, AEI. 
9. Mrs. Pallavi Choudhury, HOD ETC Engg. AEI, Special Invitee. 
10. Ms. Suman Chauhan, Jr. Asstt., Member, GB, AEI. 

After detail discussion the following resolutions are taken:

1. Principal, AEI welcomed the new Governing body President Mr. Shyamanta Bezbaruah and introduced the new President to the other body members.
2. Principal AEI, informed that the meeting is focused on starting of the new course "Semiconductor Manufacturing and Smart Automation in Assam Engineering Institute.
3. The Governing Body members unanimously decided that for the recruitment advertisement for the contractual faculty, a 5 member committee will be formed for preparing the details of eligibility criteria in terms of qualification in relevant discipline. The advertisement will be published in the newspapers and the institute website and 15 days from the date of advertisement will be given for applying for the said post.

The committee will include:

- a. Mr. Nabajit Saikia, Professor, ETC Department, Assam Engineering College- Chairman
- b. Mrs. Pallavi Choudhury, HOD ETC Engg, AEI, Member Secretary



- c. Ms. Violina Deka, Lecturer, ETC Engg, AEI, Member
- d. Ms. Yachana Dawlagapo, Lecturer, ETC Engg, KP, Member
- e. Ms. Ridhi Bordoloi, Lecturer, ETC Engg, KP, Member

The members present requested the committee to submit the report on or before 21/08/2026 so that advertisement can be done immediately.

4. Principal, AEI placed the proposal submitted by the HOD, Profi/c, Librarian of Physics, Chemistry, ETC Engg, Electrical Engg and Computer Engg required for conduction of classes. The Governing Body approved the proposal and asked the Principal to purchase the items required for the same.
5. The President, GB, and the committee members decided that a Governing Body meeting will be convened in the month of September 2026 and the review of proposal from all the departments will be taken up.
6. The meeting ended with vote of thanks from Mr. Dhiman Seal, Librarian. delivered

Approved items for the course

Sl. No	Department	Requirement	Budget	Fund	Justification
1	Physics	Physics Lab (Annexure-A)	Rs. 89,700/-	Semiconductor	Due to new industry oriented course
2	Chemistry	Chemistry Lab (Annexure-B)	Rs.88,110/-	Semiconductor	Due to new industry oriented course
3	ETC	PCB Lab (Annexure-C)	Rs. 1,50,800/-	Semiconductor	Due to new industry oriented course
4	Electrical	Consumable items (Annexure-D)	Rs. 5410/-	Semiconductor	Consumable required for FEETE Lab
5	Computer	26 Ah SMF battery for UPS (Annexure-E)	Rs. 50,000/-	Semiconductor	To run semiconductor practical class smoothly
6	Library	Books on Semiconductor and Automation	Rs. 50,000/-	Semiconductor	Due to new industry oriented course
7	Computer	AMC for UPS	Rs. 67,000/-	Lab Development	For smooth running of practical classes
Total:			Rs. 4,34,020/- (Semiconductor fund)		
			Rs. 67,000/-(Lab Development fund)		

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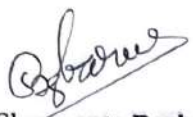
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Mr. Shaymanta Bezbarua,
President, GB, AEI



Dr. Hitesh Tahbaldar
Secretary and Principal, GB, AEI



Mr. Umesh Tripathi,
Social Worker, Member,
GB, AEI.



Mr. Pallab/Parasar,
Social Worker, Member, GB, AEI.



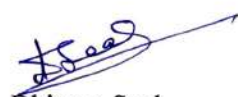
Mr. Raj Kumar Jain,
Industrialist,
Member, GB, AEI.



Mr. Anjan Barman,
HOD i/c, Civil Engg. Deptt.
Member, GB, AEI.



Mr. Utpal Kalita,
Lecturer(SS), Mechanical Engg. Deptt,
Member, GB, AEI.



Mr. Dhiman Seal,
Librarian, AEI, Member, GB, AEI.



Mrs. Pallavi Choudhury
HOD ETC Engg. AEI
Special Invitee



Ms. Suman Chauhan,
Jr. Asstt., Member, GB, AEI.



Pranita Kalita